RONGO UNIVERSITY

OFFICE OF THE DEPUTY VICE-CHANCELLOR, ACADEMIC & STUDENT AFFAIRS

ALMANAC FOR 2019/2020 ACADEMIC YEAR (RESUMPTION OF SEMESTER)

GROUPS IN SESSION

I. All Finalists (Bachelors, Diploma, Certificate)

September, 2020 **End of Semester Examinations** **Deans (**) **Deans (**) **HoDs (**) **Timetabling Committee (**) **Pegistrar, Academic Affaire (**) **Admissions Office (**) **Pegistrar, Academic Affaire (**) **Admissions Office (**) **September** **Deans (**) **Deans (**) **HoDs (**) **Peach (**) **Pea		2. First Year Second Semester students	T
website Online Course Registration continues Immetabling Committee Registrar, Academic Affairs Admissions Office Deans Release of Final Examination Timetable Release of Final Examination Timetable Generation of compliance lists and issuance to Schools Timetabling Committee HoDs Admissions Office Timetabling Committee Deans HoDs Admissions Office Timetabling Committee Deans HoDs Admissions Office Timetabling Committee Deans HoDs Admissions Office Timetabling Committee Deans HoDs Admissions Office Timetabling Committee Deans HoDs Admissions Office Examination Cards Packaging of Examinations Uploading of 2nd CAT marks into Uniplus system and submission to HoDs Packaging of Examinations Uploading of 2nd CAT marks into Uniplus system and submission to HoDs Examinations Office Registrar, Academic Affairs Examinations Office Registrar, Academic Affairs Lecturers Admissions Office Registrar, Academic Affairs Examinations Office Registrar, Academic Affairs Lecturers Admissions Office Registrar, Academic Affairs Lecturers PloDs Admissions Office Registrar, Academic Affairs Admissions Office Packaging of Examinations Lecturers PloDs Lecturers Packaging of Examinations Pepans and HoDs Lecturers/Examiners Pepans and HoDs Deans and HoDs Deans and HoDs Deans and HoDs Deans and HoDs Lecturers/Invigilators Examinations Deans and HoDs Lecturers/Invigilators Lecturers/Inv	Date	Activity	Action Office (s)
Release of Final Examination Timetable Generation of compliance lists and issuance to Schools Online teaching continues Issuance of Examination cards Packaging of Examinations Uploading of 2nd CAT marks into Uniplus system and submission to HoDs Examinations Start of Semester Examinations Examinations Start of Semester Examinations Examinations Examinations Fig. 16th October, 2020 Marking of examinations Warking of examination results Fig. 15th Applications Examination of examination results Deputy Vice-Chancellor, A Departmental Board of Examiners Departmental Board of Examiners Presentation of examination results at Departmental and School Boards Presentation of examinations End of Special/Supplementary Examinations End of Special/Supplementary Examinations Departs November, 2020 Processing and approval of Special/Supplementary examinations Departs Admissions Office Admissions Office Registrar, Academic Affairs Departs Admissions Office Registrar, Academic Affairs Departs Admissions Office Registrar, Academic Affairs Departs November, 2020 Peputy Vice-Chancellor, A Departs and HoDs Lecturers/Invigilators Examinations Deputy Vice-Chancellor, A Deans and HoDs Lecturers/Invigilators Examinations Officer Departs D	3 rd – 7 th August, 2020	website	HoDsTimetabling CommitteeRegistrar, Academic Affairs
Online teaching continues Issuance of Examination cards Packaging of Examinations Uploading of 2 nd CAT marks into Uniplus system and submission to HoDs Start of Semester Examinations End of Semester Examinations End of Semester Examinations End of Semester Examinations End of Semester Examinations Examinations Officer Marking of examinations Examinations Officer HoDs Lecturers/Invigilators Examination Officer HoDs Lecturers/Examiners Examination Officer Presentation of examination results Departmental and School Boards Examiners School Board of examiners Presentation of examination results at Departmental and School Boards Presentation of examination results at Departmental Applications End of Special/Supplementary Examinations Processing and approval of Special/Supplementary examination of Departmental polaring and HoDs Deans and HoDs Deans Admissions Officer Admissions Officer Admissions Officer Registrar, Academic Affairs Examinations Officer Present and HoDs Deans and HoDs Deans and HoDs Deans and HoDs Deans and HoDs End of Special/Supplementary Examinations Examinations Officer Processing and approval of Special/Supplementary examination results Departmental poly Vice-Chancellor, A Deans and HoDs Examinations Officer Deputy Vice-Chancellor, A Deans and HoDs Lecturers/Invigilators Examination of examination results at Senate School Board of examiners Examination Officer Departmental Board of Examiners Processing and approval of Special/Supplementary Examinations Officer Deputy Vice-Chancellor, A Deans and HoDs	21st August, 2020	 Release of Final Examination Timetable Generation of compliance lists and issuance to 	DeansHoDsAdmissions Office
7th September, 2020 • Start of Semester Examinations • Deputy Vice-Chancellor, A • Deans and HoDs • Lecturers/Invigilators • Examinations Officer 21st September – 2nd October, 2020 • Externalization of examination results • Deputy Vice-Chancellor, A • Deans and HoDs • Lecturers/Examiners • HoDs • Lecturers/Examiners • Deputy Vice-Chancellor, A • Deans and HoDs • Deputy Vice-Chancellor, A • Deans and HoDs • Presentation of examination results at Departmental Board of Examiners • School Board of examiners • School Board of examiners • Senate 23rd November, 2020 • Start of Special/Supplementary Examinations • Deputy Vice-Chancellor, A • Deans and HoDs • Lecturers/Invigilators • Examination Officer • Deputy Vice-Chancellor, A • Deans and HoDs • Deputy Vice-Chancellor, A • Deans and HoDs • Lecturers/Invigilators • Examinations Officer • Deputy Vice-Chancellor, A • Deans and HoDs • Lecturers/Invigilators • Examinations Officer • Deputy Vice-Chancellor, A • Deans and HoDs • Lecturers/Invigilators • Examinations Officer		 Issuance of Examination cards Packaging of Examinations Uploading of 2nd CAT marks into Uniplus system 	 Deans HoDs Lecturers Admissions Office Registrar, Academic Affairs
• Marking of examinations • Marking of examinations • HoDs • Lecturers/Examiners • Deputy Vice-Chancellor, A • Deans and HoDs • Presentation of examination results at Departmental and School Boards • School Board of examiners • School Board of examiners • School Board of examiners • Start of Special/Supplementary Examinations • End of Special/Supplementary Examinations • Processing and approval of Special/Supplementary • Deputy Vice-Chancellor, A • Deans and HoDs • Lecturers/Invigilators • Examinations Officer • Deputy Vice-Chancellor, A • Deans and HoDs • Lecturers/Invigilators • Examinations Officer • Deputy Vice-Chancellor, A • Deans and HoDs • Lecturers/Examiners			Deputy Vice-Chancellor, ASADeans and HoDsLecturers/Invigilators
Presentation of examination results at Departmental Board of Examiners 2nd – 13th November, 2020 Presentation of examination results at Departmental Board of Examiners School Board of Examiners School Board of Examiners School Board of Examiners School Board of Examiners Senate Senate Deputy Vice-Chancellor, A Deans and HoDs Lecturers/Invigilators Examinations Officer Processing and approval of Special/Supplementary examination results Deans and HoDs Lecturers/Invigilators Deputy Vice-Chancellor, A Deans and HoDs Lecturers/Examiners	2 nd October, 2020	Marking of examinations	• HoDs
Departmental and School Boards Examiners School Board of examiners Senate Senate Deputy Vice-Chancellor, A Deans and HoDs End of Special/Supplementary Examinations Examinations Deputy Vice-Chancellor, A Deans and HoDs Examinations Officer Processing and approval of Special/Supplementary examination results Deputy Vice-Chancellor, A Deans and HoDs Lecturers/Examiners		Externalization of examination results	
23rd November, 2020 Start of Special/Supplementary Examinations End of Special/Supplementary Examinations End of Special/Supplementary Examinations End of Special/Supplementary Examinations Examinations Officer Processing and approval of Special/Supplementary examination results Deputy Vice-Chancellor, A Examination Officer Deputy Vice-Chancellor, A Deans and HoDs Examination results Deans and HoDs Lecturers/Examiners	19 th – 30 th October, 2020		Examiners
4th December, 2020 • End of Special/Supplementary Examinations • Deans and HoDs • Lecturers/Invigilators • Examinations Officer 7th - IIth December, 2020 • Processing and approval of Special/Supplementary examination results • Deputy Vice-Chancellor, A • Deputy Vice-Chancellor, A • Deans and HoDs • Lecturers/Examiners	2 nd – 13 th November, 2020	 Presentation of examination results at Senate 	• Senate
7 th - II th December, 2020 • Processing and approval of Special/Supplementary examination results • Deputy Vice-Chancellor, A • Deans and HoDs • Lecturers/Examiners	4 th December, 2020		Deans and HoDs Lecturers/Invigilators
		examination results	 Deputy Vice-Chancellor, ASA Deans and HoDs Lecturers/Examiners Senate
18 th December, 2020 • Graduation • Senate		Graduation	• Senate

Bachelor of Education and Bachelor of Agricultural Extension and Education finalists to proceed for Teaching practice in January 2021.

PROF. AUGUSTINO ONKWARE

DEPUTY VICE - CHANCELLOR, ACADEMIC AND STUDENTS AFFAIRS