

RONGO UNIVERSITY

OFFICE OF THE DEPUTY VICE CHANCELLOR

ADMINISTRATION, FINANCE & PLANNING

INTERNAL MEMO

From: Deputy Vice Chancellor -AFP

Ref: RU/AFP/HR/009/009/22

To: All Members of staff

Date: 4th April, 2022

SUBJECT: RONGO UNIVERSITY MEDICAL SCHEME

The above subject matter refers.

This is to inform all members of staff that the proposed Rongo University Medical Scheme is now ready for implementation. The Medical Scheme will be operational as from Wednesday 6th April 2022. Henceforth, the current arrangement of re-imburement of medical expenses will cease.

To implement the Scheme, the University has signed Memorandum of Understanding with various Health facilities to offer medical services to staff and their legal dependents. The Scheme provides for a referral arrangement where the Rongo University Clinic is the starting point for medical attention. Patients will be referred by the University Health Clinic to any of the Health facilities listed below where necessary. Members of staff in Rongo and its environs will access the medical services through the University Clinic.

Members of staff and their dependents who are not living in Rongo Town and its environs and therefore not able to start with the Clinic will access services directly at the selected service providers and provided that they will have been identified through the Rongo University Medical system available at the respective Health facilities. They will be required to produce their National Identification cards. The process includes an authorization request to the University by the Health facilities to start treatment after the patient has been identified as explained above.

The following are Health facilities initially involved in the Scheme:

1. Rongo University Clinic
2. Verna Health Centre
3. Lenmek Hospital
4. Tabaka Mission Hospital
5. Kisii Teaching and Referral Hospital
6. Oasis Specialist Hospital-Kisii, Kisumu, Homabay, Migori & Nairobi
7. St. Joseph's Mission Hospital-Migori
8. Kendu Adventist Mission Hospital
9. Jaramogi Oginga Odinga Teaching and Referral Hospital
10. Avenue Hospital –Kisumu
11. Mediheal Group of Hospitals-Nairobi,Eldoret,Kakamega & Nakuru
12. St. Luke Orthopaedic and Trauma Hospital – Eldoret

The Medical Scheme has limits per family per annum which are as follows;

Job Group	Outpatient Limit (Kshs)	Inpatient Limit (Kshs)	Optical services	Dental services
1-4	80,000	400,000	40,000	50,000
5-10	100,000	600,000	40,000	50,000
11-15	150,000	1,200,000	40,000	50,000
17-18	200,000	1,500,000	40,000	50,000

Members of staff shall be responsible for all costs above the available cover limit. The University will not be responsible for medical costs above the threshold limits. You are advised to keep track of your balances by requesting invoices from Hospitals whenever you seek medical services.

Kindly note that the Medical Scheme will only cover staff and dependents whose details and photographs appear in the Rongo University Medical Management System.
In case of any inquiry kindly contact the Human Resource office.



ENG. PROF. STANLEY SHITOTE
DEPUTY VICE CHANCELLOR-AFP

Cc: Vice Chancellor
Deputy Vice Chancellor-ASA
Finance Officer
Ag. Head of Human Resource