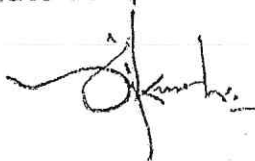




This is to therefore bring the foregoing to your attention and to seek your immediate compliance.



**JOSEPH K. KINYUA, EGH**  
**HEAD OF THE PUBLIC SERVICE**

**Copy to: Hon. (Amb) Ukur Yatani, EGH**  
Cabinet Secretary  
The National Treasury & Planning  
**NAIROBI**

**Mr. K. W. Kihara, CBS**  
Principal Administrative Secretary &  
Assistant Secretary to Cabinet  
Executive Office of the President  
**NAIROBI**

*DIVE, D, RST, SA, PA*

*TNA*

*[Signature]*

*24-3-2022*

*\* DVC (APP) / HR*

*Please bring to the  
attention of staff*

*[Signature]*

*08/04/2022*