



SCHOOL OF INFORMATION, COMMUNICATION AND MEDIA STUDIES  
 FEE STRUCTURE FOR 2023/2024 ACADEMIC YEAR  
 CERTIFICATE STUDENTS FEES STRUCTURE

CERTIFICATE IN HEALTH RECORDS & INFORMATION TECHNOLOGY

SN	DESCRIPTION	FIRST YEAR		SECOND YEAR	
		SEM. I	SEM. 2	SEM. I	SEM. 2
1	Tuition Fee	25,000	25,000	25,000	25,000
2	Caution Money	1,000			
3	RUSA Membership Fee	500			
4	RUSA Subscription Fee	300	300	300	300
5	ICT Service Fee	1,500	1,500	1,500	1,500
6	IBP Assessment Fee	5,500	5,500	5,500	5,500
7	IBP Examination Fee		2,500		2,500
8	Laboratory/Practical Fee	2,000	2,000	2,000	2,000
9	CUE Quality Assurance Fee	1,000		1,000	
10	Graduation Fee			1,750	1,750
11	Library Fee	500	500	500	500
12	Administrative Fee	13,800	12,500	13,050	11,500
	<b>SEMESTER TOTAL</b>	<b>51,100</b>	<b>49,800</b>	<b>50,600</b>	<b>50,550</b>
	<b>YEAR'S TOTAL</b>		<b>100,900</b>		<b>101,150</b>

Key: IBP: Industrial Based Practice

Note: Registration of IBP semester will be done before students are posted to respective hospitals / health facilities

IMPORTANT NOTES

1. This fees structure may be revised by the University Council when necessary.
2. Apart from paying fees, students shall provide for their own accommodation, food and other personal expenses.
3. Students from outside the East African Community (EAC) shall pay 20% more of tuition fees.
4. Accommodation fees if in University residence will be charged at the rate of Ksh. 8,000 per academic year and a deposit of Ksh. 1,000 refundable at the end of the academic year. Payable at Equity Bank, Awendo Branch-A/c No. 1430270413535.
5. Fees are payable only through Bankers Cheque in favour of Rongo University or direct deposit to any of the following bank accounts and the banking slip presented to the University for receipting.

FEE PAYMENT PROCEDURE

1. Login to your student account from the student portal
2. Go to e-payment
3. Choose the charge item e.g. for fee payment, choose fees and the correct study level e.g. Fees-Certificate
4. Input the amount to be paid then click on proceed
5. Choose the payment method from the payment page e.g. MPESA
6. Choose the second option to finish the payment process
7. After you have received the Mpesa confirmation message, click on complete.

29 November, 23

**RONGO UNIVERSITY**  
 OFFICE OF THE DEPUTY VICE CHANCELLOR  
 ADMINISTRATION, FINANCE AND PLANNING  
 29 NOV 2023  
 P. O. BOX 103 - 40404, RONGO