

# RONGO UNIVERSITY

## OFFICE OF THE REGISTRAR ACADEMIC AFFAIRS

### INTERNAL MEMO

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P. O Box 103-40404  
RONGO, KENYA

Date: 2<sup>nd</sup> March, 2026

### NOTICE TO ALL STUDENTS

All students are hereby reminded that the Second Semester of the 2025/2026 Academic Year commenced on 9th February, 2026. All students will be upgraded to the current semester by close of business on 2nd March, 2026.

In view of the above, all students are required to register for their courses online, pay the requisite semester fees, and reconcile their fee payment status with their respective School Accountants in good time to ensure that their portals reflect the correct fee status. The University has provided a three-week window from the date of this memo, as stipulated in the Common Rules and Regulations for University Examinations.


The deadline for course registration and payment of fees for the Second Semester of the 2025/2026 Academic Year is 24th March, 2026.

1. All students under the New Funding Model must pay the household contribution component in full on or before the stated deadline.
2. All students under the Old Funding Model (4<sup>th</sup> years) and those in self-sponsored programmes must clear all outstanding fees by the stated deadline.
3. All students under the New Funding Model who did not apply for the government scholarship must clear all outstanding fees by the stated deadline.

Please further note that:

- a) Students who fail to comply by 24th March, 2026 will be required to formally defer their studies for the semester.
- b) Only students who have completed online course registration and cleared their fees will be permitted to sit for their CATs and End-of-Semester Examinations.

All students are therefore advised to comply within the stipulated timelines to avoid any inconvenience.

  
Debora Muchilwa  
Ag. REGISTRAR, ACADEMIC AFFAIRS  
Copy Vice-Chancellor  
Deputy Vice-Chancellor, Administration, Finance and Planning  
Deputy Vice-Chancellor, Academic and Students Affairs  
Finance Officer

**RONGO UNIVERSITY**  
**ICT DEPARTMENT**

**9 3 MAR 2026**

P. O. BOX 103 - 40404,  
All Deans (Copy to all Departments in the School)  
RUSA Chairperson  
HoD, ICT – Please upload on the University website  
All Notice Boards

